



UGC Recognized PG Institute  
Pandit Deen Dayal Upadhyay Institute of Agricultural Sciences  
Bishnupur District, Utlou, Manipur.



(Under the aegis of Pandit Deen Dayal Upadhyay Institute of Agricultural Sciences Society)  
Regd. No. 532 of 2017 dated 30<sup>th</sup> June, 2017  
Affiliated to Manipur University

FEEDBACK FORM

II FEEDBACK PROFORMA FOR STAFF:

1. Name of the staff: Y. Rajish Singh  
2. Name of the Post: Assistant

a) Planning and organization skills

- Excellent  Good  
 Average  Poor

b) Relationship with peers / subordinates

- Excellent  Good  
 Average  Poor

c) Working as a part of a team

- Excellent  Good  
 Average  Poor

d) Simplicity and sense of belonging

- Excellent  Good  
 Average  Poor

e) Obedience and relationship with Seniors

Excellent  Good

Average  Poor

f) Ability to solve work place problems

Excellent  Good

Average  Poor

g) Ability to contribute to the goal of the organization

Excellent  Good

Average  Poor

h) Leadership, Team spirit and Initiative

Excellent  Good

Average  Poor

i) Involvement in social activities

Excellent  Good

Average  Poor

j) Use of technology and workplace equipment

Excellent  Good

Average  Poor



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### FEEDBACK FORM

#### II. FEEDBACK PROFORMA FOR STAFF:

1. Name of the staff: Thounaojam Nirrada Devi

2. Name of the Post: Computer Science (A.P)

a) Planning and organization skills

Excellent  Good

Average  Poor

b) Relationship with peers / subordinates

Excellent  Good

Average  Poor

c) Working as a part of a team

Excellent  Good

Average  Poor

d) Simplicity and sense of belonging

Excellent  Good

Average  Poor

e) Obedience and relationship with Seniors

- |                                    |  |
|------------------------------------|--|
| <input type="checkbox"/> Excellent | <input checked="" type="checkbox"/> Good |
| <input type="checkbox"/> Average   | <input type="checkbox"/> Poor            |

f) Ability to solve work place problems

- |   |                               |
|---|-------------------------------|
| <input type="checkbox"/> Excellent          | <input type="checkbox"/> Good |
| <input checked="" type="checkbox"/> Average | <input type="checkbox"/> Poor |

g) Ability to contribute to the goal of the organization

- |                                    |  |
|------------------------------------|--|
| <input type="checkbox"/> Excellent | <input checked="" type="checkbox"/> Good |
| <input type="checkbox"/> Average   | <input type="checkbox"/> Poor            |

h) Leadership, Team spirit and Initiative

- |   |                               |
|---|-------------------------------|
| <input type="checkbox"/> Excellent          | <input type="checkbox"/> Good |
| <input checked="" type="checkbox"/> Average | <input type="checkbox"/> Poor |

i) Involvement in social activities

- |   |                               |
|---|-------------------------------|
| <input type="checkbox"/> Excellent          | <input type="checkbox"/> Good |
| <input checked="" type="checkbox"/> Average | <input type="checkbox"/> Poor |

j) Use of technology and workplace equipment

- |                                    |  |
|------------------------------------|--|
| <input type="checkbox"/> Excellent | <input checked="" type="checkbox"/> Good |
| <input type="checkbox"/> Average   | <input type="checkbox"/> Poor            |



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**FEEDBACK FORM**

**II. FEEDBACK PROFORMA FOR STAFF:**

1. Name of the staff: ..... *Th. Santosh Singh* .....  
2. Name of the Post: ..... *Section Officer (Accounts)* .....

a) Planning and organization skills

- Excellent                       Good  
 Average                          Poor

b) Relationship with peers / subordinates

- Excellent                          Good  
 Average                          Poor

c) Working as a part of a team

- Excellent                          Good  
 Average                          Poor

d) Simplicity and sense of belonging

- Excellent                          Good  
 Average                          Poor

e) Obedience and relationship with Seniors

Excellent  Good

Average  Poor

f) Ability to solve work place problems

Excellent  Good

Average  Poor

g) Ability to contribute to the goal of the organization

Excellent  Good

Average  Poor

h) Leadership, Team spirit and Initiative

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Average  Poor

i) Involvement in social activities

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**FEEDBACK FORM**

**II. FEEDBACK PROFORMA FOR STAFF:**

1. Name of the staff: Thasmanjam Sachindeva Singh.
2. Name of the Post: Section Officer (Documentation)

a) Planning and organization skills

- Excellent  Good
- Average  Poor

b) Relationship with peers / subordinates

- Excellent  Good
- Average  Poor

c) Working as a part of a team

- Excellent  Good
- Average  Poor

d) Simplicity and sense of belonging

- Excellent  Good
- Average  Poor

e) Obedience and relationship with Seniors

- |                                    |  |
|------------------------------------|--|
| <input type="checkbox"/> Excellent | <input checked="" type="checkbox"/> Good |
| <input type="checkbox"/> Average   | <input type="checkbox"/> Poor            |

f) Ability to solve work place problems

- |                                    |  |
|------------------------------------|--|
| <input type="checkbox"/> Excellent | <input checked="" type="checkbox"/> Good |
| <input type="checkbox"/> Average   | <input type="checkbox"/> Poor            |

g) Ability to contribute to the goal of the organization

- |                                    |  |
|------------------------------------|--|
| <input type="checkbox"/> Excellent | <input checked="" type="checkbox"/> Good |
| <input type="checkbox"/> Average   | <input type="checkbox"/> Poor            |

h) Leadership, Team spirit and Initiative

- |                                    |  |
|------------------------------------|--|
| <input type="checkbox"/> Excellent | <input checked="" type="checkbox"/> Good |
| <input type="checkbox"/> Average   | <input type="checkbox"/> Poor            |

i) Involvement in social activities

- |   |                               |
|---|-------------------------------|
| <input type="checkbox"/> Excellent          | <input type="checkbox"/> Good |
| <input checked="" type="checkbox"/> Average | <input type="checkbox"/> Poor |

j) Use of technology and workplace equipment

- |                                    |  |
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**FEEDBACK FORM**

**II. FEEDBACK PROFORMA FOR STAFF:**

1. Name of the staff: Thoumaozam Kheroda Oumi  
2. Name of the Post: GRADE (IV)

a) Planning and organization skills

- Excellent  Good  
 Average  Poor

b) Relationship with peers / subordinates

- Excellent  Good  
 Average  Poor

c) Working as a part of a team

- Excellent  Good  
 Average  Poor

d) Simplicity and sense of belonging

- Excellent  Good  
 Average  Poor

e) Obedience and relationship with Seniors

- |   |                               |
|---|-------------------------------|
| <input checked="" type="checkbox"/> Excellent | <input type="checkbox"/> Good |
| <input type="checkbox"/> Average              | <input type="checkbox"/> Poor |

f) Ability to solve work place problems

- |   |                               |
|---|-------------------------------|
| <input checked="" type="checkbox"/> Excellent | <input type="checkbox"/> Good |
| <input type="checkbox"/> Average              | <input type="checkbox"/> Poor |

g) Ability to contribute to the goal of the organization

- |   |                               |
|---|-------------------------------|
| <input checked="" type="checkbox"/> Excellent | <input type="checkbox"/> Good |
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h) Leadership, Team spirit and Initiative

- |   |                               |
|---|-------------------------------|
| <input checked="" type="checkbox"/> Excellent | <input type="checkbox"/> Good |
| <input type="checkbox"/> Average              | <input type="checkbox"/> Poor |

i) Involvement in social activities

- |   |                               |
|---|-------------------------------|
| <input checked="" type="checkbox"/> Excellent | <input type="checkbox"/> Good |
| <input type="checkbox"/> Average              | <input type="checkbox"/> Poor |

j) Use of technology and workplace equipment

- |   |                               |
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**FEEDBACK FORM**

**II. FEEDBACK PROFORMA FOR STAFF:**

1. Name of the staff: ..... HANGLEM ..... IONE BALA ..... DEVI .....

2. Name of the Post: ..... Asst. Director ..... (Administration) .....

a) Planning and organization skills

Excellent

Good

Average

Poor

b) Relationship with peers / subordinates

Excellent

Good

Average

Poor

c) Working as a part of a team

Excellent

Good

Average

Poor

d) Simplicity and sense of belonging

Excellent

Good

Average

Poor

e) Obedience and relationship with Seniors

- |   |                               |
|---|-------------------------------|
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f) Ability to solve work place problems

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| <input type="checkbox"/> Average              | <input type="checkbox"/> Poor |

i) Involvement in social activities

- |   |                               |
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| <input type="checkbox"/> Average              | <input type="checkbox"/> Poor |

j) Use of technology and workplace equipment

- |   |                               |
|---|-------------------------------|
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| <input type="checkbox"/> Average              | <input type="checkbox"/> Poor |



e) Obedience and relationship with Seniors

- |   |                               |
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#### II. FEEDBACK PROFORMA FOR STAFF:

1. Name of the staff: *Chabungbam Jemela Devi*
2. Name of the Post: *Assistant Director (Information Tech. & Data Documentation)*

a) Planning and organization skills

- Excellent  Good
- Average  Poor

b) Relationship with peers / subordinates

- Excellent  Good
- Average  Poor

c) Working as a part of a team

- Excellent  Good
- Average  Poor

d) Simplicity and sense of belonging

- Excellent  Good
- Average  Poor

e) Obedience and relationship with Seniors

- |   |                               |
|---|-------------------------------|
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f) Ability to solve work place problems

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g) Ability to contribute to the goal of the organization

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